

December Lee

ATTORNEY

EXPERIENCE

Owner/Attorney/Mediator

Harmony Legal Solutions

January 2022 - Present

Key Contributions:

- Facilitated mediations to resolve family law and civil disputes.
- Provided legal counsel in the areas of family law, probate, real estate, and veterans law.
- Served as an **Independent Contract EEO Complaints Investigator** for NEEISO, handling investigations of formal complaints related to discrimination, harassment, retaliation, and accommodation filed by U.S. Postal Service and federal agency employees. Conducted Harassing Conduct Investigations (HCI) for the same entities.
- Contracted with various law firms as a **Document Review Attorney**, including Levi & Korsinsky LLP, Purpose Legal, and Contact Discovery Services, to conduct eDiscovery for securities fraud and civil lawsuits, including Level 1 and QA reviews. Prepared detailed deposition outlines based on evidentiary findings.

Associate Contract Drafter

Howden Tiger

February 2023 – October 2023

- Drafted reinsurance contracts, including Property, Property Catastrophe, CAT Excess of Loss, and Quota Share agreements.
- Interpreted and assessed contract terms, ensuring alignment with reinsurance negotiations.
- Built and maintained relationships with brokers, clients, and reinsurers.
- Authored a training manual for onboarding associate contract drafters.

Attorney

State of Florida - Department of Children and Families

February 2021 – Present

- Conducted legal research and draft legal pleadings, including Shelter Petitions, Dependency Petitions, and Termination of Parental Rights Petitions.
- Drafted motions and orders for court proceedings.

CONTACT

dleelaw@outlook.com

(904)775-9794

14809 Pine Cone Trail

Clermont, FL 34711

EDUCATION

Doctor of Philosophy – Psychiatry

Capella University (Expected date: 2026)

Executive Master of Public Policy

Jacksonville University,
Jacksonville, FL, 2023

Juris Doctor

Florida Coastal School of Law,
Jacksonville, FL, 2020

Master of Arts in Applied Linguistics

University of Massachusetts, Boston,
MA, 2014

Master of Business Administration

Capella University, Minneapolis,
MN, 2010

Bachelor of Business Administration in International Business

James Madison University
Harrisonburg, VA, 2006

Bachelor of Arts in Modern Foreign Languages (French)

James Madison University,
Harrisonburg, VA, 2006

Florida Supreme Court Certified Family and Civil Law Mediator

Mediator No. 39296CF

Licensed Florida Attorney

Florida Bar No. 1024715

- Advocated for children and families to achieve permanency, stability, and security for abused, neglected, and abandoned children.

Assistant Vice President, Currencies & Derivatives Trade Surveillance

Deutsche Bank Securities, Inc.

July 2014 – August 2018

- Managed a team of 8 to conduct quantitative and qualitative investigations of Benchmark, FX, and Derivatives products.
- Developed and managed compliance programs and market manipulation surveillance models, including Wash Trading, Market Price Ramping, Spoofing/Layering, and more.
- Collaborated with U.S. and Global regulators, such as BaFin, CFTC, NFA, DOJ, OFAC, and internal Compliance, Business, and Legal teams.

Financial Services Compliance and Analysis Professional Various

June 2006 – July 2014

- Reviewed, investigated, and pursued violations of FINRA, MSRB, and SEC rules by Broker/Dealers.
- Supervised review of sales literature and advertising materials, new accounts, trades, and applications for insurance and annuity products, trained Financial Advisors and new hires on advertising regulations.
- Additional Roles Held:
 - **Regulatory Analyst**, Financial Industry Regulatory Authority (FINRA)
 - **Advertising Compliance Examiner**, Capital Financial Group / H. Beck Inc.
 - **Agency Compliance Specialist**, Capitol Financial Solutions / John Hancock USA
 - **Senior Registered Client Service Associate**, UBS Financial Services, Inc.
 - **Marketing Analyst Jr. / Fixed Income Liaison**, Wachovia Securities